

Procedure 20: License to transport photographic works from Vietnam to photography exhibition abroad

1. Implementation process

- Entities in demand of transporting photographic works from Vietnam to a photography exhibition abroad being not under licensing authority of Ministry of Culture, Sports and Tourism shall, by hand or by post, submit 01 set of application dossiers to Hanoi Department of Culture and Sports.
- Within 07 working days, from the receipt of valid application as referred to by laws, Hanoi Department of Culture and Sports shall issue licenses. If the application is rejected, reasons shall be specified in writing.
- If contents, effect or location stated in the issued license is changed, the entity transporting photographic works from Vietnam to a photography exhibition abroad shall re-carry out procedures for a license.

2. Implementation method: Submit, by hand or by post, application dossiers for license to Hanoi Department of Culture and Sports.

3. Component, quantity of dossiers:

- Component of dossiers:
 - a) The application form for a license to transport photographic works from Vietnam to a photography exhibition abroad (Form No. 03 issued with the Decree No.72/2016/ND-CP dated 01/07/2016).
 - b) The list of photographic works expressed in Vietnamese (including ordinal numbers and names of photographic works, and names of photographers, materials, sizes, quantity);
 - c) Photographic works shown in the photography exhibition, enclosed with photographic notes. Such photographic works must be printed in paper with the smallest paper size of 13 x 18 cm or recorded in CDs;
 - d) The letter of invitation, notice, photo books (if any), written agreement or contract entered into with foreign partner which has been translated into Vietnamese;
 - đ) With regard to a photographic work which contains a nude or semi-nude image of an identified person, a written agreement made between the photographer and that person on photographic contents, time and scope of announcement of that photographic work is required.
- Quantity of dossier: (01) set.

4. Time to resolve: 07 working days from the date of receipt of all dossiers in accordance with regulations

5. Objects of administrative procedures: Organizations, individuals

6. Implementing agencies:

- The decisive authority: Hanoi People's Committee
- The person or agency authorized or decentralized to implement: Hanoi Department of Culture and Sports
- The agency directly implement: Hanoi Department of Culture and Sports

7. Result of administrative procedure implementation: License

8. Fares & fees: None

9. Application form, declaration form:

The application form for a license to transport photographic works from Vietnam to a photography exhibition abroad (Form No. 03 issued with the Decree No.72/2016/ND-CP dated 01/07/2016).

10. Requirements, conditions for administrative procedure:

- Photographic works entering into a photography exhibition in a foreign country must have legitimate origin and be under legal ownership or use right;
- The entity that transports photographic works from Vietnam to a photography exhibition abroad must perform responsibilities in accordance with current law.

11. Legal bases:

The Decree No.72/2016/ND-CP dated 01/07/2016 of the Government regarding regulations on photographic activities

SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom – Happiness

Date / /

APPLICATION FOR A LICENSE
TO TRANSPORT PHOTOGRAPHIC WORKS FROM VIETNAM TO THE
PHOTOGRAPHY EXHIBITION ABROAD

To: Hanoi Department of Culture and Sports

1. Name of organization, individual applying for a license (in capital):

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- Address:

- Tel:

- ID Card / Citizen ID (for Vietnamese people): No..... issued date issued place.....

- Passport (for Vietnamese people living abroad and foreigners): No..... issued date issued place.....

2. Application content for a license:

- Name of the photography exhibition:

- Topic, content of the photography exhibition:
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- Scale of the photography exhibition:
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- Name, address, phone number of the foreign organization held the photography exhibition:
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- Venue of the photography exhibition:Country:

- Time: From / / to / /

3. Commitment:

- Have liability regarding copyright, personal right to the photographic works as stipulated in Civil Law, the accuracy & truthfulness of the dossiers applied for a license to transport photographic works from Vietnam to the photography exhibition abroad

- Properly implement regulations at the Decree No. 72/2016/ND-CP dated 01/07/2016 of the Government regarding requirements on photographic activities and other related rules when organizing exhibition./.

REQUESTED BY

ORGANIZATION, INDIVIDUAL

Sign, seal (for organization)

Sign, full name (for individual)